



**Business Board of Directors Meeting Minutes  
April 2, 2026**

**Commission Members Present:** David Anderson, Patrese Griffin (present at 4:20 pm), and Gwendolyn Hooker

**Commission Members Absent:** Coty Dunten

**Kalamazoo County Commissioner Present:** None

**Kalamazoo County Staff Present:** Mary Balkema and Lewis Smith

**Administrative Service Provider and Recording Secretary Present:** Holly Dean and Erica Patton

**Call to Order and Roll Call**

The meeting was called to order at the Kalamazoo County Building, Board Chambers, 201 West Kalamazoo Avenue by President Griffin at 4:33pm without a quorum. The meeting was called back to order at 4:40pm with a quorum. Dean conducted the roll call.

A motion was made to excuse Dunten's absence.

*Motion by Anderson*

*Support by Hooker*

*Motion approved*

**Approve Meeting Agenda**

The meeting agenda was approved as submitted.

*Motion by Anderson*

*Support by Hooker*

*Motion approved*

**Approve Minutes of the March 5, 2026 Meeting**

Griffin asked for approval of the meeting minutes from March 5, 2026. The minutes were approved as submitted.

*Motion by Hooker*

*Support by Anderson*

*Motion approved*

**Public Comment on Agenda Items and Non-Agenda Items**

None

**Reports**

2025 Audit Presentation



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Ben Walker of Seber Tans, PLC presented the 2025 Independent Auditor's report that included an opinion of the financial statements as unmodified and clean. Walker reviewed the details of the financial report, including restricted and unrestricted funds, and the auditor's letter to the commission. Walker fielded questions from Anderson. Walker concluded that there were no finding or questioned costs and no weakness in internal controls. Anderson, Balkema and Griffin thanked Walker and Seber Tans, PLC for all their work. A motion was made to accept the 2025 audit as submitted.

*Motion by Anderson  
Support by Hooker  
Motion approved*

**Financial Reports**

The March 2026 financial reports were distributed prior to the meeting and were summarized by Patton. A motion was made to accept the financial reports as submitted.

*Motion by Hooker  
Support by Anderson  
Motion approved*

Bethany House – A written report of activity was distributed prior to the meeting.

Veterans Initiative – A written report of activity was distributed prior to the meeting.

FUSE – A written report of activity was distributed prior to the meeting.

Sugarloaf – Vice President Hooker stated there were no updates at this time.

**Old Business**

Liability Insurance Bethany House, FUSE, and Keystone – Anderson and President Griffin agreed to table this to next month's meeting.

Future of Hays Park homes – The Board conducted a walkthrough of the homes directly prior to this meeting. Griffin suggested that a sub-committee be formed to discuss the future of the homes.

Update on open seat – Patton informed the Board that there were two qualified applicants to fill the open seat. Patton is waiting to hear back on the status of their interviews.

**New Business**

Report from Corporate Counsel – Kalamazoo County Corporate Counsel, Lewis Smith, presented a report addressing possible conflicts of interests with regards to Vice President Hooker and Commissioner Anderson. Corporate Counsel suggested all members of the Board



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attend an ethics training session. Corporate Counsel also suggested adding a conflict of interest clause to the Board's bylaws, which he will draft for review at the next meeting.

**Public Comment on Agenda and Non-Agenda Items**

None

**Commissioner Member Comments**

Vice President Hooker suggested that another modular home could be purchased with the sale of one or both Hays Park homes. She also asked for a separate line item on future agendas so that reports regarding Sugarloaf business are kept separate from reports regarding HOPE thru Navigation.

Meeting Adjourned: 5:24pm

Submitted by: Holly Dean

DRAFT